

DEADLINES LEADING UP TO YOUR WEDDING DAY

(for weddings held at Fairfax Community Church)

12 - 3 MONTHS PRIOR TO YOUR WEDDING

- Submit a Wedding Request Form to Lynn Lundberg
- Complete Premarital Questionnaires
- Attend a 90 minute premarital counseling session at FCC
- Sign the Purity Promise Covenant
- Participate in the Looking Toward Marriage Class offered by Fairfax Community Church. This class meets once a week, for four weeks. You are both expected to attend all four sessions. You may pre-register by contacting LynnLundberg@fairfax.cc

6 MONTHS PRIOR TO YOUR WEDDING

- Attend a 90 minute premarital counseling Reserve the Great Room, and any other rooms needed for your wedding (i.e.: Bride's Room, Groom's Room, Photographer's Room). A \$200 deposit is due at this time and may be paid by delivering a check made payable to "Fairfax Community Church" (via mail or in person) to Lynn Lundberg.

3 MONTHS PRIOR TO YOUR WEDDING

- Your Officiating Pastor will be identified
- Your Wedding Advisor will be identified
- Arrange to meet with your pastor to begin conversation

2 MONTHS PRIOR TO YOUR WEDDING

- Meet with your Wedding Advisor to discuss details of the set up for your wedding, as well as any decoration ideas or concerns.

1 MONTH PRIOR TO YOUR WEDDING

- Meet with your officiating pastor to finalize ceremony details
- Inform your photographer/videographer of the policies regarding photography and videography during your ceremony
- Your Audio-Visual Technician will be identified



2 WEEKS PRIOR TO YOUR WEDDING

- Pay all remaining fees for your wedding ceremony by delivering a check made payable to FCC (via mail or in person) to Lynn Lundberg.
- Submit a CD/DVD with all song lyrics, images, music, etc. that will require use of the screen and/or sound system in the Great Room to Lynn Lundberg.
- Submit a printed, detailed order of service to your Wedding Advisor. This should include all sound needs, including the use of microphones, the screen, and set up requirements for any instruments. Also include the times that the bride, groom, attendants, photographer and any other vendors will arrive.
- Submit a schedule of photography to your Wedding Advisor.

WEDDING GUIDELINE AGREEMENT

We have read and understand the “General Guidelines”, “Additional Guidelines”, and “Deadlines Leading Up To Your Wedding Day”, and we agree to adhere to these regulations and conditions. We understand that it is our duty and responsibility to meet the deadlines and to abide by all guidelines.

Signature of Bride

Signature of Groom

Date

